

MEMORANDUM OF UNDERSTANDING
BETWEEN
HEADQUARTERS, UNITED STATES AIR FORCE SERVICES (HQ USAF/ILV)
AND
HEADQUARTERS, UNITED STATES ARMY VETERINARY COMMAND (MCVS)

SUBJECT: Veterinary Treatment Facilities (VTFs) on Air Force Installations

1. Purpose. This memorandum of understanding (MOW) delineates the responsibilities of Headquarters, United States Army Veterinary Command (USA VETCOM) and Headquarters, United States Air Force Services in maintaining self-sustaining VTF operations at Air Force installations within USA VETCOM's Area of Responsibility. The MOU becomes effective upon signature of the last of the two parties to sign.

2. References.

a. Memorandum of Understanding, Surgeon General, United States Air Force and Surgeon General, United States Army, 1 Jun 98.

b. AFI 4-131/AR 40-905, Veterinary Health Services

c. DOD Directive 1010.10, Health Promotion (Update pending publication.)

3. Provisions.

a. Veterinary support for the VTF activities will be provided according to the MOU between the Air Force and Army Surgeons General and AFI 48-131/AR 40-905.

b. The U.S. Army Veterinary Service, as DOD Executive Agent for Veterinary Services, will provide veterinary service support according to DOD Directive 6015.5, Joint Use of Military Health and Medical Facilities.

4. Implementation.

a. This MOU will remain in effect indefinitely. Either party may terminate it with at least 60 days advance written notice to the other party.

b. Amendments, changes and/or supplements may be made with mutual consent of both parties.

5. Policies and Procedures.

a. Any VTF on an Air Force installation will function under the direction of a USA VETCOM-designated USA veterinarian, and that veterinarian will be considered the "installation veterinarian." The VTF is an integral part of the Air Force medical mission and staff, according to Reference 2a. All VTFs on Air Force installations will operate under the regulatory guidance of Reference 2b and the specific veterinary policy guidance of Commander, USA VETCOM, as well as that of the Regional Veterinary Command and District Veterinary Command that are responsible for the installation. The installation veterinarian will provide the necessary reports and other documentation to the Air Force Services Squadron Commander or Division Chief in return for the Services' fiscal administrative support, and will have operational control of the VTF. Operational control will consist of, but will not be limited to hiring, supervising, and firing (if necessary) any military and civilian employee working in the VTF; setting hours of operation; and determining all fees, prices, and inventory.

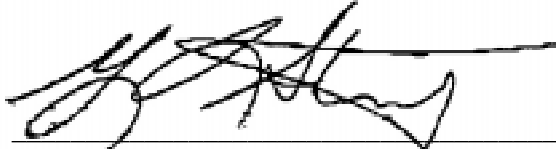
b. The installation veterinarian, in coordination with the Services Squadron Commander/Division Chief,

may decide to hire a nonappropriated fund (NAF)-paid civilian veterinarian to provide privately-owned small animal veterinary pet care in the Army VTF on an Air Force installation. The NAF veterinarian will be under the supervision of the installation veterinarian and must be licensed to practice veterinary medicine in the state in which the installation is located. The installation veterinarian will prepare a position description defining specific duties and responsibilities for the civilian veterinarian hired as a NAF employee. The NAF veterinarian will adhere to the DoD policy and Air Force/Army instructions to the same extent and in the same manner as an Army veterinarian. If a personnel services contract is used, the specific duties and responsibilities of any contract veterinarian, including the requirement to adhere to the DoD policy and Air Force/Army instructions, must be incorporated in the contract. The installation veterinarian and the contracting officer will monitor the work of any contract veterinarian for contract compliance, and the contract veterinarian will provide his/her own liability insurance. Contract veterinarians work under the operational control of the installation veterinarian.

c. The NAF-paid veterinarian will not normally provide medical support to government-owned animals, except in an emergency, at the direction of the installation veterinarian. Appropriated funds may be collected for such labor expense in support of government-owned animals.

d. The VTFs must be self-supporting for private animal care and cover their own costs including repair and replacement of NAF equipment. Each Air Force Major Command may set annual netincome-adjusted-for-depreciation (NIAD) profit goals of no greater than 2 percent; at the discretion of the installation veterinarian, the profits for any one VTF may exceed 2 percent NIAD.

e. The Army Veterinary Service retains the responsibility for evaluating each ongoing program to ensure that the veterinary animal medicine mission is accomplished. Likewise, HO USAF/ILV is responsible for evaluating the financial status of each on-going NAF-supported program and providing advice to the Army veterinarian and Services Squadron Commander/Division Chief.



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